

## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

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Austin, Texas 78711-3087

(512)239-0102



**Internet:** [www.tceq.texas.gov](http://www.tceq.texas.gov)

**Fax:** (512)239-0111

**State Title:** **Systems Analyst II**

**Functional Title:**

**Job Posting:** **15306**

Monthly Salary: \$3293.41

Salary Group: B18

Posting Date: 07/09/2015

Close Date: 07/23/2015

Section/Division: Water Supply Admin Section/ Water Supply Division

Work Location: 12100 Park 35 Circle, Austin, TX 78753

Openings: One(1)

Position #(s): 8602

### **Job Description:**

Assists with the development, review, maintenance and management of databases/methods for reporting Public Drinking Water data for the Water Supply Division of the Texas Commission on Environmental Quality. Assists with identifying, developing, and implementing methods for reporting data to the Texas Legislature and the US Environmental Protection Agency (EPA) as required under the Primacy Agreement for the Safe Drinking Water Act. Assists with developing queries, reports, and required documentation, which includes findings on data in federal and state databases. Identifies potential risks and prepares contingency plans. Assists with developing and implementing improved software engineering processes, including requirements gathering, configuration management, testing, quality assurance, peer review, and technical solutions. Assists with identifies, developing, and implementing methods to share data with other agency applications; and participates in the development and implementation of the Safe Drinking Water Information System Database (SDWIS) and the Water Utilities Database (WUD). Communicates with customers, staff, management, and consultants to gather and disseminate information. Completes or participates in special projects, as assigned.

### **Minimum Qualifications:**

Two years of full-time experience in systems administration, business process analysis and modeling, application development, or system and application design.

OR A bachelor's degree from an accredited college or university, or technical college with a major in computer science, computer information systems, management information systems, mathematics or a related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION).

OR Completion of 18 semester hours (27 quarter hours) in computer science, computer information systems, management information systems, mathematics or a related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) plus one year of the required experience.

### **Preferred Requirements:**

Experience managing data in database systems.

Experience developing and documenting queries and reports using SQL.

### **Special Requirements:**

Moving up to 25 pounds of paper/files.

Traveling up to 5% of the time.

The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

**Condition of Employment:**

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed faxed or emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer